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# Health & Safety

## Smart Restart Plan



**TGU School District #60**

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TGU School Board Approved  
August 5, 2020

TGU School Community,

This past year has certainly been filled with unique, though hopefully short lived, challenges. I'm sure that we were all impacted in some fashion by the COVID-19 pandemic. Last spring our students and staff members were asked to complete their school year from home through distance learning. With hard work from students, staff, and parents we were able to finish our instructional year and even host a graduation ceremony for the class of 2020!

The task for this year is equally challenging. While we recognize the importance of reopening our schools for students and families, we also need to prepare for the challenges presented by the Coronavirus. Our goal with this plan is to provide a flexible framework that will allow TGU parents, administration, and school board members to respond to changes in pandemic conditions present at the local, state, and national level.

The TGU plan represents the collaboration and input from parents and students, staff members, administration, local health officials, community members, and the TGU School Board. There was considerable thought about both the academic wellbeing and social-emotional health of students in our district when constructing this plan. As such, the TGU Schools are committed to a return to an in-person, face to face instructional model to the extent that it remains possible. We have also included some practical steps that will help to control community spread of the virus within our facilities.

We realize that this plan may not address every question you have, nor does it cover every possibility that could arise during the upcoming year. The plan is a structure that will allow the TGU School Board and administration to quickly respond to rapidly developing situations that will arise during the upcoming year. We believe this flexibility will allow us to continue to deliver the high quality educational experience that all of our students and families deserve.

Thank You for taking time to review this plan. We will continue to release more information to the public as it becomes available over the coming weeks and months. Working together as a community, the TGU Schools will be able to provide quality education to our children while maintaining a safe environment that is important for everyone.

Erik Sweet  
TGU School District Superintendent

# Dedication to Students and Community

## Creating Opportunities for Individual Student Needs

The TGU School District recognizes the importance of a traditional on-site educational environment for our students. While our preference will be to continue with instructional delivery to take place within our facilities, it is important that we prepare for the possibility of further health restrictions placed upon us during the upcoming school year.

The intention of the Smart Restart Plan is to allow all students, parents, and staff members to feel comfortable and confident in returning to school for onsite, face to face instruction this fall. Our plan will provide health and safety protocols for instruction, while also allowing the district to quickly respond to changes in local conditions. This plan is based upon the five-colored coding system established by the State of North Dakota and the North Dakota Department of Health. It is important to remember that the color code for our district is made at the State level, and not by the TGU School Board or Administration.

## TGU Planning Team:

The TGU School District Smart Restart Plan was drafted with input gathered from a variety of sources. Recommendations were considered from the CDC, North Dakota Department of Health, North Dakota Department of Public Instruction. Input was also gathered through a parent survey and a public meeting attended by a group of stakeholders that included:

- A TGU School Board Member
- TGU School Building Principals
- TGU Custodial Staff
- TGU Parents
- TGU Community Members
- TGU Superintendent
- TGU Teaching Staff
- TGU Kitchen Staff
- TGU Students
- Local Health Care Professionals

## Planning Timeline

July 15, 2020	Smart Restart guidance provided by ND DPI. TGU School Board nominates board member liaison, and sets date for board approval of plan.
August 5, 2020	The TGU Smart Restart plan is presented to the TGU School Board and our community for approval.
August 17, 2020	TGU Staff Members begin to receive professional development and training on procedure and protocol for implementing Smart Restart Plan
August 24 & 25	Student registration and testing. Schedule will be provided by administration

## District Planning

### Building Level Coordinators

Local concerns surrounding a positive COVID-19 test or contact tracing will be handled by TGU Administration in conjunction with the North Dakota Department of Health. Each TGU facility has identified a COVID-19 Coordinator who will make themselves available to the NDDoH 24 hours a day/7 days a week.

TGU Granville School: Mrs. Tonya L. Hunskor, [tonya.hunskor@k12.nd.us](mailto:tonya.hunskor@k12.nd.us)  
TGU Towner School: Mr. Adam Beyer, [adam.beyer@k12.nd.us](mailto:adam.beyer@k12.nd.us)  
TGU Secondary Contact: Mr. Erik Sveet, [erik.sveet@k12.nd.us](mailto:erik.sveet@k12.nd.us)

For patrons who are concerned about a positive COVID-19 test result or exposure due to close contact please contact the North Dakota Department of Health or visit their website at: <https://www.health.nd.gov/>

### Phases

The TGU School District has created a three phase plan that aligns with the color-coded guidance in the ND Smart Restart Plan. The plan is approved by the school board, but color levels will be determined by the Governor and not at the local level.



## BLUE/GREEN PHASE

### NEW NORMAL-MAINTAIN STANDARD PRECAUTIONS

TGU Schools will reopen, but incorporate health guidance and protocols to try and mitigate risks and limit the spread of COVID-19. \*\*May include, but not limited to

<p>TGU District Wide Practices</p>	<ul style="list-style-type: none"> <li>● Physical distancing of students and staff wherever and whenever possible and reasonable.</li> <li>● Masks or cloth facial coverings will be worn by employees and students in common and passing areas. Mask can be removed, during educational and instructional times when students are with their home base grouping.</li> <li>● Buildings will be routinely cleaned &amp; disinfected according to CDC guidelines.</li> <li>● Special focus will be placed on high traffic areas.</li> <li>● Handwashing will be integrated throughout the day.</li> <li>● Hand sanitizer available throughout buildings.</li> <li>● Masks will be worn while using school transportation. We support parents' choice to use alternate transportation to &amp; from school &amp; school sponsored activities.</li> <li>● Parents are asked to screen their child/ren each day before sending them to school. Screening guidance checklist is attached to this document and will be posted online.</li> <li>● All staff, including subs, should take their temperature daily.</li> </ul>
<p>Classroom Spaces</p>	<ul style="list-style-type: none"> <li>● Access to TGU School Buildings may be limited to staff and students.</li> <li>● Masks or cloth facial coverings will be worn by employees and students in common and passing areas. Mask can be removed, during educational and instructional times when students are with their home base grouping.</li> </ul>
<p>Common Spaces</p>	<ul style="list-style-type: none"> <li>● Students move in class/grade groups when possible and reasonable, to try and limit possible exposure.</li> <li>● School schedules may be adjusted to reduce the number of students passing in hallways.</li> <li>● Lunch times may be staggered to reduce the number of students in the cafeteria and allow for physical distancing. Students may eat in alternate areas of the school.</li> <li>● Masks or cloth facial coverings will be worn by employees and students in common and passing areas. Mask can be removed, during educational and instructional times when students are with their home base grouping.</li> <li>● Sneeze guards and other protective measures may be implemented in offices or common spaces.</li> </ul>
<p>TGU Co-Curricular and Extracurricular Activities</p>	<ul style="list-style-type: none"> <li>● We will follow guidance and directives from the North Dakota High School Activities Association and the governing bodies of other extracurricular activities.</li> <li>● Some school events, assemblies and gatherings may be changed or cancelled to limit large gatherings.</li> </ul>
<p>Priorities in Green</p>	<ul style="list-style-type: none"> <li>● Ensure students and staff who are sick or showing symptoms stay at home.</li> <li>● Implement physical distancing and class grouping where possible and reasonable.</li> </ul>

## **YELLOW PHASE**

### **HEIGHTENED EXPOSURE RISK-TRANSMISSION IS CONTROLLED**

Based on guidance from health officials, TGU Schools may need to shift to a hybrid schedule. Students would attend on alternating days, attending part-time in school and part-time at home.

\*\*May include, but not limited to:

TGU District Wide Policies	<ul style="list-style-type: none"> <li>● Maximize physical distancing class groups by possibly reducing the number of students in school buildings.</li> <li>● Masks or cloth facial coverings could be worn by all employees and students in the school building(s) more frequently.</li> <li>● Buildings routinely cleaned and disinfected according to CDC guidelines. Special focus on high traffic areas.</li> <li>● Handwashing integrated throughout the day.</li> <li>● Hand sanitizer available throughout buildings.</li> <li>● Masks will be worn while using school transportation. We support parents' choice to use alternate transportation to &amp; from school &amp; school sponsored activities.</li> <li>● Parents are asked to screen their child/ren each day before sending them to school. Screening guidance checklist is attached to this document and will be posted online.</li> <li>● All staff, including subs, should take their temperature daily.</li> </ul>
Classroom Spaces	<ul style="list-style-type: none"> <li>● Students may attend school on a hybrid schedule and school times may be adjusted. TGU could possibly implement an alternate day schedule. TGU would try to ensure children from the same families attend school on the same days.</li> <li>● Students could attend school on alternating days.</li> <li>● Teachers would provide direct instruction on the days students are at school. Students could work independently on alternating days at home.</li> <li>● Staff working closely with small groups of students could be required to wear a face mask or shield.</li> </ul>
Common Spaces	<ul style="list-style-type: none"> <li>● Students will move in class groups where possible and feasible to try and limit possible exposure.</li> <li>● School schedules may be adjusted to reduce the number of students passing in hallways.</li> <li>● Lunch times may be staggered to reduce the number of students in the cafeteria and allow for some social distancing.</li> <li>● Some students may eat in other areas of the school.</li> </ul>
TGU Co-Curricular and Extracurricular Activities	<ul style="list-style-type: none"> <li>● We will follow guidance and directives from the North Dakota High School Activities Association and the governing bodies of other extracurricular activities</li> <li>● Some school events, assemblies and gatherings may be changed or cancelled to limit large gatherings.</li> </ul>
Priorities in Yellow	<ul style="list-style-type: none"> <li>● Ensure students and staff who are sick or showing symptoms stay at home.</li> <li>● Could maximize physical distancing cohort groups by reducing the number of students in school buildings.</li> </ul>

## **ORANGE/RED PHASE**

### **SIGNIFICANT TRANSMISSION & HIGH RISK OF EXPOSURE**

In an extreme condition, which could include a local or state stay-at-home order, TGU will close schools & shift to remote learning for all students. Based on local conditions, TGU Schools could close a single school or all schools. \*\*May include, but not limited to:

Remote Instruction	<ul style="list-style-type: none"><li>● Focused, rigorous instruction on key learning essentials in each grade and content area.</li><li>● Traditional grades and accountability will be used.</li><li>● There will be clear expectations and communication with students and families.</li><li>● There will be structure resembling a regular school day, with face-to-face online instruction.</li><li>● Support and training for parents that need help accessing and utilizing technology will be available.</li></ul>
School Spaces	<ul style="list-style-type: none"><li>● Closed to the general public.</li></ul>
TGU Co-Curricular and Extracurricular Activities	<ul style="list-style-type: none"><li>● We will follow guidance and directives from the North Dakota High School Activities Association and the governing bodies of other extracurricular activities.</li><li>● Athletics and other extracurricular activities would likely be suspended</li></ul>
Priorities in Red	<ul style="list-style-type: none"><li>● Reduce the risk of further community spread by closing schools</li></ul>

## **Instructional Models**

The instructional models used by the TGU School District will be guided, in part, by the risk level of COVID-19 in the community as defined within the phases above.

**Traditional School Setting:** Instruction is delivered in-person with building, scheduling and grouping modifications. Teachers and students maintain a normal daily schedule. Safety precautions are implemented to enhance student and staff safety.

**Hybrid Instruction:** Students would report to school on a modified schedule. Student schedules may vary to meet the learning and social-emotional needs of each child. Instruction would be conducted using a combination of in person and online delivery.

**Distance Learning:** All instruction is provided off-campus, using distance learning resources. Modality and means of delivery will be provided to the student from the school.

**Titan Academy:** While TGU is in a traditional or hybrid educational delivery format, families may choose the TGU Titan Academy as their educational modality. All instruction is provided off-campus, using distance learning resources. Modality and means of delivery will be provided to the student from the school. This instruction may not mirror the actual face to face instruction that is happening in the traditional school setting.

\*\*It is in the best interest of the student to choose a modality a semester at a time in order to give the student consistency in learning. Administration has final discretion on movement between modalities.



# Keeping Schools Open Will Take A Community Effort

## Health Checks:

To accomplish our goal of reopening schools and keeping them open will take a community effort. It will be important for students, staff, parents and patrons to do their part in following health guidance, as well as monitoring their personal health.

In cooperation with local Public Health Officials, we ask families to ask themselves these questions:

- **Since your last day in school, have you had any of these symptoms?**
  - Fever or Chills (A fever is considered having a temperature of 100.4F)
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Congestion or RunnyNose
  - Nausea, Vomiting or Diarrhea
  - Muscle or BodyAches
  - Headaches
  - Sore throat
  - New loss of taste of smell

**\*\*\*If the answer is YES to any of these symptoms, we ask that:**

- You DO NOT send your child to school.
- Contact your healthcare provider for guidance to determine if testing for COVID-19 is recommended.
  
- **If your child has tested positive for COVID-19 OR was directed by a healthcare provider to stay home we ask that:**
  - You DO NOT send your child to school UNTIL:
    - Notify your school & local health unit of the positive test.
    - Your child has isolated for at least 14 days from symptom onset and at least 3 days have passed since symptoms have improved.
    - Your medical provider has determined a different illness than COVID-19 and cleared your child to return to school.
  
- **If your child has had close contact (within 6 feet for more than 15 minutes) with someone testing positive for COVID-19, we ask that:**
  - You DO NOT send your child to school UNTIL your child has isolated for 14 days and experiences no COVID-19 symptoms, **OR** been tested for COVID-19 and received a negative result.

- If symptoms DO present during the isolation period, follow instructions above for seeking medical guidance and possible testing for COVID-19.

### **If the School/District is Notified of a Positive Case:**

- School personnel will alert all Administrators.
- COVID School Contact will contact local Health Officials and will assist the Public Health Unit with contact tracing and investigation.
- TGU School District will coordinate efforts to communicate to staff, students, and parents the possible exposures to COVID-19 while maintaining confidentiality as required by the Family Educational Rights and Privacy Act (FERPA) Health Insurance Portability and Accountability Act (HIPAA) and the Americans with Disability Act (ADA).

### **TGU's Best Intentions**

Despite taking all reasonable precautions, there is not a guarantee that our school's will be without risk as it relates to COVID-19. The virus may be present on our buses, in classrooms, and at activities. In certain situations, social distancing may be difficult. Our actions, as outlined in this plan, will not prevent any student or staff member from being in contact with the virus.

### **Protect Yourself and Others**

- Wash your hands often with soap and water for at least 20 seconds especially after blowing your nose, coughing, or sneezing.
- If soap and water are not available, use hand sanitizer.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Students are encouraged to wash their hands often throughout the day.

### **Avoid Close Contact-Physical Distance**

- Try to physical distance yourself from other people to the best of your ability.
- Limit sharing of instructional materials as much as possible.
- Physical separate on school transportation and wear a mask.
- TGU Schools may limit admittance to staff and students.

### **Cover Coughs and Sneezes**

- Always cover your mouth and nose when you cough or sneeze.

### **Clean and Disinfect**

- School students and staff should clean and disinfect frequently touched surfaces daily.
- Classrooms will be cleaned nightly by custodial staff.

## **Other Resources for Staff and Families**

CDC Considerations for Schools

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

CDC Cleaning and Disinfecting

<https://www.cdc.gov/coronavirus/2019ncov/community/clean-disinfect/index.html>

CDC Print Resources

<https://www.cdc.gov/coronavirus/2019-ncov/communication/printresources.html?Sort=Date%3A%3Adesc>

CDC Face Coverings

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-gettingsick/diy-cloth-face-coverings.html>

CDC Handwashing Information

<https://www.cdc.gov/handwashing/index.html>

CDC Social Distancing

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-gettingsick/social-distancing.html>

CDC Isolation and Quarantine Guidelines

[https://www.cdc.gov/coronavirus/2019ncov/if-you-aresick/quarantine.html?CDC\\_AA\\_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fif-you-are-sick%2Fquarantine-isolation.html](https://www.cdc.gov/coronavirus/2019ncov/if-you-aresick/quarantine.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fif-you-are-sick%2Fquarantine-isolation.html)

CDC End of Isolation

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/endhome-isolation.html>

# EACH DAY BEFORE STUDENTS COME TO TGU



Parents are asked to review this daily health checklist by answering these questions before sending their child(ren) to TGU.

Has your child had close contact with a confirmed case of COVID-19 in the past 14 days?

- Yes
- No

Does your child have a new or worsening shortness of breath?

- Yes
- No

Does your child have a new or worsening cough?

- Yes
- No

Does your child have a fever of 100.4 or greater?

- Yes
- No

Does your child have chills?

- Yes
- No

Does your child have a sore throat?

- Yes
- No

Does your child have a new loss of taste or smell?

- Yes
- No

If you can answer **YES** to any of the questions, **STOP!** Do not send your child to school. Contact your healthcare provider. Contact your child's school to inform them of your child's absence.

If you are able to answer **NO** to all questions, go to school.